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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 9th June 2021 at 7pm.**

**The meeting will be held Christ Church, Berry Lane**.



Andrea Pownall

Town Clerk

**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

**To resolve to approve** as a correct record the

Minutes of Council Meeting dated 12th May 2021.

**5. Public Time**

**6. Consideration of Planning & Licence Applications**

**Council to note** Cllr Lee Jameson is the lead of planning working group.

3/2021/0445 The Brows Farm, Higher Road - Proposed change of use from office hub to dwelling

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0445>

3/2021/0430 - 3 Ridge Court - Extension onto front and rear existing balconies, including wall dormers front and rear

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0430>

3/2021/0400 Overdale, Dilworth Lane - Proposed garage extension and partial conversion to form habitable floorspace. Raising existing garage roof to form first floor bedroom over, with rear dormer window. Resubmission of 3/2020/1074.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0400>

3/2021/0516 88 Higher Road - Demolition of existing single-storey extension to rear and replacement with single-storey conservatory.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0516>

3/2021/0492 - 43 Wellbrow Drive - Consultation on Certificate of Lawfulness - proposed single storey lean-to extension to rear of the dwelling.

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0492>

**7. Validation Checklist 6 Week Consultation**

**Council to discuss and agree** on comments if necessary with regards to the attached document.

**8. AGAR Documentation**

**Council to discuss and agree** on the attached documentation

**9. Meeting with the Electorate**

**Council to discuss and agree** on agenda for the meeting.

Meeting to be held on Friday 9th July 2021 from 6.45pm at the Civic Hall.

**10. Rural Market Town Membership**

**Council to discuss agree** on attached report.

**11. Estates Committee**

**Council to note** Cllr J Rogerson is Chair and Cllr H. Gee is Vice-Chair

**Council to note** the attached Terms of Reference and proposed meeting dates.

Copy of Minutes of meeting held on 25th May 2021 attached

**12. Budget Committee**

**Council to note** the appointment as Chair and Vice Chair of Committee

**Council to note** the Terms of Reference and proposed meeting dates.

**13. Grant Request - Longridge Band**

**Council to discuss and agree** on Budget Committee's recommendations.

**14. Grant Request - CLCBB**

**Council to discuss and agree on** Budget Committee's recommendations.

**15. Longridge Loop**

**Council to discuss and agree** on Budget Committee's recommendation with regards to the"temporary loan" of LTC's reserves monies whilst awaiting authorisation of Section 106 monies from RVBC

**16. Queen's Platinum Jubilee - 2 - 5 June 2022**

**Council to discuss and agree** ideas andformation of a working group.

**17. Social Media Policy**

**Council to discuss and agree** the attached policy.

**18. Press Policy**

**Council to discuss and agree** the attached policy.

**19. HR Policy**

**Council to discuss agree** on the verbal report.

**20. Mayor's Charity - 2021/2022**

**Council to note Mayor's Charity for 2021/2022.**

**21. Longridge Plastic Free Status**

**Council to note** the celebration of the event is to take place on Saturday 10th July 2021 between 4pm and 6pm at the Civic Hall, Calder Avenue.

**22. Longridge Assets**

**Council to note** the verbal update

**23. Longridge Pump Track**

**Council to discuss** comments received from Longridge Field Day Committee.

**24. Finance**

**Council to authorise payment** of the following**:**

**a. Resolve to pay** Rosemary Glen - £1,010.07

**b. Resolve to pay** Lentech NW - £210.00 (lighting fault in Cafe and replacement lamps for the building)

**c.** **Resolve to pay** TPCS - £53.02 (landline/broadband bill - 13.05.21-

12.06.2021)

**d. Resolve to pay** Terry Lewis - £200 (April)

**e. Resolve to pay** Holden & Company - £450.00 (Completion of AGAR 2021/22)

**Council to authorise the following retrospective payments :**

Fulwood Insurance - £1,321.26 - Building Insurance Station Buildings

KCPM Display - £31.46 - Signs for play area "no dogs"

**Council to note the following direct debits** which are for information only**:**

a. Salary - £1193.22 (May)

b. Electric Bill £40.54 (11.04.2021 - 04.05.2021)

c. Hygiene Bins Station Buildings - £61.34 (May)

**25. Reports from Councillors on Issues Raised by Residents (for information only)**

**26. Items in Progress**

**27. SCHEDULED DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 14th July 2021 (location TBC) .